**Wigston Central Surgery**

**Minutes of PPG Meeting 8.7.19**

**In Attendance-** Rebecca Smith (chairperson), Andrea Stevenson, John Stevenson, Bill Randell, Bill Pickering, Judith Wilson

**Apologies-**Chandrika Patel, Judy Warner, Sarah Feeney, David and Vivienne Hedges, Jane Sinfield (Practice Manager)

**Approve Minutes of Previous Meeting –**The minutes were approved as being correct

**Matters Arising-** ‘Message to Matron’ JSt has devised the Surgery’s version of the ‘Message to Matron’ postcard s that will be left in the surgery for patients to feedback on their experience of Wigston Central Surgery . Bill P to make a posting box for the cards. The postcards will be read and discussed at future PPG meetings.

BP told AS that JS would send her details of a survey she would like doing on patient access that could be included on the patient postcard.

AS commented that the minutes of the last meeting were not on the website nor the last newsletter. AS would ask JS to put them on.

**Updates from Jane Sinfield (Practice Manager).** JS was not in attendance at the meeting in order to give an update about the surgery or report back on the transition to SystmOne that had taken place since the last PPG meeting in April. Nobody from the practice was in attendance to give an update.

BP reported that the staff at WCS had worked together and very hard to make the transition for patients and staff, run as smoothly as possible. RS and the PPG wish to pass on their thanks to WCS staff on behalf of the patients for all of their hard work over the last few weeks. BR reiterated this saying the service he has had from the practice before and after the changeover has been very good.

**Healthy Living Awareness week –**This was discussed and the PPG decided to organise it to be run the New Year

**AOB - Date of Next Meeting Wednesday 2nd October 2019 5pm**